

<<DATE>>

<<CITY/COUNTY POC>>

<<ORRAdd1>>

<<ORRAdd2>>

To whom it may concern –

I, <<Registered Name>>, am requesting information about my personal voter registration information and record history. This request for information is made pursuant to <<Your State Name>> Open Records Law, and my rights as a voter.

Specifically, I am requesting:

1. A copy of my complete voter record, including initial registration, any updates to my registration and the dates and reasons for those updates, and my voter history (the elections that I have voted in).
2. A copy of all my information as provided to Electronic Registration Information Center (ERIC), including but not limited to my voter record, my driver's license information, and any other information from any other agency, as required for compliance with the state's ERIC agreement.
3. Records of each time my information was provided to ERIC, including any reviews, actions, changes or updates taken or made as a result of ERIC, its processes, and recommendations or reports provided to the county and/or the state.

If your agency does not maintain these public records, please include the proper custodian's name and address.

Please provide this information in digital form to <<your email address>>. Any materials requiring delivery via USPS or other carrier service should be directed to:

Your Name
Address 1
Address 2

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Should you have any additional questions regarding this request, please do not hesitate to contact me at <<your email address>> or <<your phone number>>.

Thank you,

<<Signature>>

<<Your Name>>